

GEN+PAC General Packaging

New Customer Information

Company Name: _____ Date: _____

Mailing Address: _____

Shipping Address: _____

City: _____ State: _____ Zip Code: _____

Office Number: _____ Fax: _____ SIC _____

AP Email for Invoices: _____

Business is a: _____ Corporation _____ Partnership _____ Proprietorship

Type of Business: _____ Retail _____ Wholesale _____ Manufacturer

Description of Business: _____

Subject to Sales Tax? Yes No Sales Tax Exemption # _____
(If no, Certificate must be attached)

PRINCIPALS OR OFFICERS:

Name: _____ Title: _____

Name: _____ Title: _____

Name of Bank: _____ Account #: _____

Address: _____ City/State: _____ Zip Code: _____

Phone #: _____ Fax #: _____

CREDIT REFERENCES:

Name & Address	Phone #	Fax #
_____	_____	_____
_____	_____	_____
_____	_____	_____

The undersigned guarantees Gen-Pac/General Packaging, Inc. the payment of all invoices within the terms and conditions of sale and further agrees to pay all collection, legal expenses, and attorney's fees (including fees incurred on appeal, whether suit be brought or not) should it become necessary to seek legal recourse.

Credit Line Requested: _____ Signed By _____

_____ Title _____

Salesman _____ # _____ Approved _____

PLEASE FAX COMPLETED FORM TO 731-424-1490

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.</p>	
	<p>2 Business name/disregarded entity name, if different from above</p>	
	<p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ▶ _____</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p>5 Address (number, street, and apt. or suite no.) See instructions.</p>	<p>Requester's name and address (optional)</p>
	<p>6 City, state, and ZIP code</p>	
	<p>7 List account number(s) here (optional)</p>	

<p>Part I Taxpayer Identification Number (TIN)</p> <p>Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i>, later.</p> <p>Note: If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">Social security number</td> </tr> <tr> <td style="text-align: center;"> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 40%; border: 1px solid black; height: 20px;"></td> </tr> </table> </td> </tr> <tr> <td style="text-align: center;">or</td> </tr> <tr> <td style="text-align: center;">Employer identification number</td> </tr> <tr> <td style="text-align: center;"> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 70%; border: 1px solid black; height: 20px;"></td> </tr> </table> </td> </tr> </table>	Social security number	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 40%; border: 1px solid black; height: 20px;"></td> </tr> </table>		-		-		or	Employer identification number	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 70%; border: 1px solid black; height: 20px;"></td> </tr> </table>		-	
Social security number														
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 40%; border: 1px solid black; height: 20px;"></td> </tr> </table>		-		-										
	-		-											
or														
Employer identification number														
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 70%; border: 1px solid black; height: 20px;"></td> </tr> </table>		-												
	-													

<p>Part II Certification</p> <p>Under penalties of perjury, I certify that:</p> <ol style="list-style-type: none"> The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and I am a U.S. citizen or other U.S. person (defined below); and The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. <p>Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.</p>	
---	--

Sign Here	<p>Signature of U.S. person ▶ _____</p>	<p>Date ▶ _____</p>
------------------	---	---------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

GEN ♦ PAC

General Packaging

(Date)

Dear Customer:

****PLEASE READ CAREFULLY****

As you are probably aware, State and Local Sales and Use Tax Laws require GEN PAC to collect Sales and Use Tax for each sale, unless we have a signed Tax Exemption Certificate from you on file to void the tax requirement. In accordance with this requirement, please complete this form and return it by mail to the address below or fax to (731) 424-1490. Your cooperation and prompt attention is appreciated. **Please return this completed form with your first order.**

Our purchases from GEN PAC are (Choose Only One):

(1) _____ **NON-TAXABLE – ALL** purchases are non-taxable.
COMPLETE Blanket Exemption Certificate on the second page.

(2) _____ **TAXABLE – ALL** purchases are taxable State Sales and Use Tax. Sign Here:

(Company Name)

(Signature/Title/Date)

We are located in _____ county.

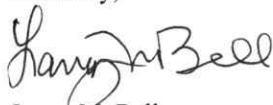
(3) _____ **BOTH NON-TAXABLE AND TAXABLE –** Purchase Orders **MUST** indicate Tax Status. Sign here and Complete second page under **OTHER.**

(Company Name)

(Signature/Title/Date)

We are located in _____ county.

Sincerely,



Larry M. Bell
General Manager

BLANKET CERTIFICATE OF RESALE



TO: General Packaging Inc. dba Gen-Pac
1910 Hollywood Drive, Jackson, TN 38305
Vendor

The undersigned hereby certifies that the merchandise purchased on each order we shall give, and until this notice is revoked by us in writing, is purchased for
 Resale as tangible personal property, or resale of a service subject to tax.
 A component part of an article to be produced for sale by manufacturing, assembling, processing, or refining.
 Rental or leasing of tangible personal property.
 Use in accordance with the provisions of Rule No. 68. (A copy of the letter must be given to the vendor.)

(Indicate the purpose for which the property is bought when no Sales or Use Tax is to be collected.)

Name of Business _____
Sales Tax Registration Number _____
Name of Dealer _____
of Purchaser _____ By: _____
Date _____ Address _____

WARNING

This Certificate must be completed and signed before it is valid.
The vendor must know, within the use of ordinary care, that the merchandise obtained upon this certificate of resale is that normally sold by the vendee in his usual course of business. Vendors failing to exercise such care will be held liable for the Sales Tax due upon such purchases.
Any merchandise obtained upon this resale certificate is subject to the Sales and Use Tax if it is used or consumed by the vendee in any manner, and must be reported and the tax paid thereon direct to the Department of Revenue.
SECTION 67-3041 OF THE "TENNESSEE CODE ANNOTATED" MAKES IT A MISDEMEANOR TO MISUSE A CERTIFICATE OF REGISTRATION WITHOUT PAYING THE SALES AND USE TAXES, AND SUBJECTS THE CERTIFICATE TO REVOCATION.

GEN ♦ PAC

General Packaging

1910 Hollywood Drive
Jackson, TN 38305
Office: (731)424-1463
Fax: (731)424-1490

Payment information for our customers

Payments sent electronically (preferred method) ACH or Wire Transfer

Payment by ACH:

Please contact our office direct at 731-424-1463 to process ACH payments.

Email Address for remittances: Karen@genpac.net

Payment by Check, mail to:

Gen Pac
P.O. Box 3842
Jackson, TN 38303-3842

Payment by Credit Card:

Please contact our office direct at 731-424-1463 to process credit card payments.